

GOEA TAXONOMY FISCAL YEARS 2024 – 2027

SERVICES and DEFINITIONS	SERVICE UNIT	ADDITIONAL REQUIREMENT(S)
TITLE III B SUPPORTIVE SERVICES		
Access Services (A) – A minimum of 30% of Title IIIB funds must be allocated to Access services; In-Home Services (IH) – A minimum of 15% of Title IIIB funds must be allocated to In-Home services; Legal Service (L) –5% of Title III B funding MUST be allocated to Legal Services		
<p>1. Adult Day Care* - Provision of limited personal care services for dependent adults who require care and supervision in a protective out-of-home setting during some portion of a 24-hour day. Care Plan provisions for Adult Day Care typically include a combination of all or some of the following services: out-of-home supervision*, social and recreational activities*, counseling, meals* and/or independent living skills training. <i>GOEA P&P:§1245; Glossary</i></p> <p>*Adult Day Care ONLY – Service Plan <u>MUST</u> include all services denoted above with *</p>	<p>1 DAY</p> <p>(One (1) day is equal to eight (8) hours. Partial days may be reported using two decimal places e.g. 0.25 hours = 15 min. Four (4) 15 min visits = 1 hour <input type="checkbox"/> no unit of service. Thirty-two (32) 15 min visits = 8 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<ul style="list-style-type: none"> ❖ Service provider must have an Adult Day Care Adult Day Health Care license. §1245.C.5. ❖ Workers who are not licensed professionals or Certified Nursing Assistants (CNAs) must be registered on the Direct Service Registry maintained by the appropriate licensing department. <p>¹Observation: Notice/watch/listen carefully to participant during time spent receiving the service</p> <p>²Monitoring: Notice/watch/listen carefully to participant during time spent receiving the service, documenting changes for a defined period of time.</p> <p>³Assessment: Estimation or evaluation of the participant’s abilities for the purpose of providing a snapshot of the individuals needs at a particular time in the service process</p> <p>⁴Medication Management: A level of outpatient treatment that involves ensuring that prescribed medications are taken properly (i.e. with or without food, at a designated time, in a designated amount) and the intended outcome from consumption of the medication is achieved.</p> <p>⁵Medication Administration: Applying, dispensing or giving of medicines to participants, as prescribed by a Physician</p> <p>✓ Qualifying Unit = 8 hours of service</p>
<p>2. Adult Day Health Care** - Provision of limited personal care services for dependent adults who require care and supervision in a protective out-of-home setting during some portion of a 24-hour day. Care Plan provisions for adult day health care typically include a combination of the following services: out-of-home supervision**, home-health aide services**^, rehabilitation, social and recreational activities**, counseling, meals**, and/or independent living skills training. <i>GOEA P&P:§1245;Glossary</i></p> <p>**Adult Day Health Care – Service Plan <u>MUST</u> include services denoted above with ** or **^</p> <p>**^Home-health aide services – activities include the following health care services: rehabilitation, post-acute care, observation¹ & monitoring², assessment³, medication management⁴ and administration⁵, wound care and/or pain management.</p>		
<p>3. Assisted Transportation (A) - Services or activities that provide or arrange for the travel, including travel costs, for an individual who has difficulties (physical or cognitive) using regular vehicular transportation, from one location to another. Escort or other appropriate assistance included. Does not include any other activity. <i>GOEA P&P: §1245; Glossary</i></p>	<p>1 One-Way Trip</p> <p>(Initial pick-up of individual & Escort <input type="checkbox"/> no unit of service; Home to SC = <input checked="" type="checkbox"/> Unit of Service; From SC to Dr. Office = <input checked="" type="checkbox"/> Unit of Service; From Dr. Office back home= <input checked="" type="checkbox"/> Unit of Service.)</p>	<ul style="list-style-type: none"> ❖ Access Priority Percentage Requirement §1141.A.1.a. <p><i>Note: Transportation – Transport from one location to another. Does not include any other activity. Must include an escort for the eligible participant.</i></p> <p>✓ Qualifying Unit = Each completed one-way trip</p>

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<p>4. Case Management (A) - Assistance, either in the form of access or care coordination, provided to an older individual, at the direction of the older individual or a family member of the older individual, in circumstances where the older individual is experiencing diminished functioning capacities, personal conditions or other characteristics which require the expertise of formal service providers. Activities of Case Management include needs assessment, care plan development, arrangement/authorization of services, coordination of providers, follow-up and reassessment, as required.</p>	<p align="center">1 Hour</p>	<ul style="list-style-type: none"> ❖ Access Priority Percentage Requirement §1141.A.1.a. COA must conduct pre-employment background checks, National Sex Offender Registry checks and require Basic First Aid Certification to direct deliver this service. ❖ The case manager must be trained or experienced. <i>Note: Case Management requires an ongoing relationship between the older person/caregiver and the case manager. It is not a cursory (hasty) interface designed to facilitate service delivery. Follow-up, periodic reassessment and revision of the status of the older individual is required.</i> <p>✓ Qualifying Unit = Each full hour spent completing related activities</p>
<p>5. Chore (IH) - Performance of household tasks in or around the outside of the home of an individual having difficulty with one or more of the following instrumental activities of daily living: heavy housework¹, yard work² and/ or sidewalk maintenance. <i>¹Heavy housework: Moving furniture, Replacing light bulbs, lighting /fixtures*, fuses*, electrical plugs*, frayed cords*, door locks and/or broken windowpanes; Installation of window/door screens or storm windows*, clean gutters and/or weather-stripping; Weatherproofing* (wrapping exterior and/or exposed pipes). * Services denoted with an * require a licensed professional.</i> <i>²Yard Work: lawn cutting, weed eating, weed removal, raking leaves, debris clean-up</i></p>	<p>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input checked="" type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<ul style="list-style-type: none"> ✓ Qualifying Unit = Each full hour spent completing related activities ❖ In-Home Priority Percentage Requirement §1141.A.1.b. COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require a Basic First Aid Certification to direct deliver this service <p>✓ Qualifying Unit = Each full hour spent completing related activities</p>
<p>6. Homemaker (IH) - Performance of light housekeeping tasks in the home of an individual having difficulty with one or more of the following instrumental activities of daily living: preparing and serving meals, shopping for personal items, managing money, using the telephone or light housework* <i>*Light housework: dusting, wiping surfaces, cleaning spills, sweeping, mopping and washing& drying small loads of laundry.</i></p>		<ul style="list-style-type: none"> ❖ Component of In Home Priority Percentage Requirement §1141.A.1.b. ❖ COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require a Basic First Aid Certification to direct deliver this service. <p>✓ Qualifying Unit = Each full hour spent completing related activities</p>
<p>7. Information and Assistance (A) - A service that:</p> <ol style="list-style-type: none"> a. Provides an individual with current information on opportunities and services available within their community, including information relating to assistive technology; b. assesses the problems and capacities of individual; c. links individual to available opportunities and services; and d. to the maximum extent practicable, ensures individual receives the services needed and is aware of the opportunities available to the individual by establishing adequate follow-up procedures. 	<p>1 Contact</p> <p>Completion of less than 4 steps with no provision of service(s) provided by AAA/COA = <input checked="" type="checkbox"/> no unit of service. Completion of all 4 steps with or without provision of service(s) provided by AAA/COA = <input checked="" type="checkbox"/> Unit of Service.)</p>	<ul style="list-style-type: none"> ❖ Component of Access Priority Percentage Requirement §1141.A.1.a. ❖ All Sub-steps a. through d. must be completed to earn a qualified unit of I&A <i>Note: Information and Assistance is an individual, one-on-one contact between a service provider and an elderly consumer. An activity that involves contact with several current or potential elderly consumers is considered a group service and should <u>not</u> be count as a unit of I&A. It would instead by considered 'public education'. Moreover, providing <u>general information</u> to an individual <u>is an administrative function</u> and <u>must not</u> be counted as I&A.</i> <p>✓ Qualifying Unit = Completion of sub steps a. through d.</p>

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<p>8. Legal Assistance(L) - Provision of legal advice and representation by an attorney, including, to the extent feasible:</p> <p>a. Counseling or other appropriate assistance¹</p> <p>b. Counseling or representation by a non-lawyer²</p>	<p align="center">1 Hour</p> <p>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<p>❖ Component of Legal Priority Percentage Requirement §1141.A.1.c.</p> <p>¹ Performed by a paralegal or law student under direct supervision of an attorney</p> <p>² Performed by a non-lawyer where permitted by law</p> <p>✓Qualifying Unit(s) of Service verified by the SUA Legal Services Developer</p>
<p>9. Personal Care (IH) - Supervision and/or assistance with eating, dressing, medication, personal appearance, bathing, toileting, transferring in and out of bed/chair or walking under the direction of a licensed health professional for persons with the inability or diminished capacity to perform such activities of daily living (ADLs) and/or Instrumental Activities of Daily Living (iADLS)</p>	<p align="center">1 One Way Trip</p> <p>(Initial pick up <input type="checkbox"/> no unit of service; From Home to SC = <input checked="" type="checkbox"/> Unit of Service; From SC to Dr. Office = <input checked="" type="checkbox"/> Unit of Service; From Dr. Office back home = <input checked="" type="checkbox"/> Unit of Service.)</p>	<p>❖ Component of In-Home Priority Percentage Requirement §1141.A.1.b.</p> <p>❖ If the AAA subcontracts this service to another entity, with the exception of a COA, the service provider must be licensed as a Personal Care Agency by the appropriate licensing department.</p> <p>COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require Basic First Aid Certification.</p> <p>✓Qualifying Unit = Each full hour spent completing related activities</p>
<p>10. Transportation (A) - Service providing or arranging for travel, including travel cost, of individuals from one location to another. Does not include any other activity.</p> <p>Transportation – Transport from one location to another. Does not include any other activity.</p>	<p align="center">1 Hour</p> <p>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<p>❖ Component of Access Priority Percentage Requirement §1141.A.1.a.</p> <p>Typically includes transport to locations critical to daily activities such as doctor’s offices, grocery stores, pharmacies, senior centers and meal sites</p> <p>✓Qualifying Unit = Each completed one-way trip</p>
<p>11. Counseling - Assistance and support to individuals and their families with problem solving and decision making tasks by a professional counselor in either an individual or a group session.</p>	<p align="center">1 Hour</p> <p>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<p>Person providing this service must be degreed and/or credentialed in the specific area for which counseling is being provided.</p> <p>✓Qualifying Unit = Each full hour of session time</p>
<p>12. Outreach (A) - interventions initiated by an agency or organization for the purpose of identifying potential clients (or their caregivers) and encouraging their use of existing services and benefits.</p>	<p align="center">1 Hour</p> <p>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<p>(1) Required service of all Area Agencies on Aging; (2) III-B Priority Percentage Requirement – Access</p> <p>[Note: The service units for outreach refer to individual, one-on-one contacts between a service provider and an elderly client or caregiver. An activity that involves a contact with several current or potential clients/caregivers (what is considered group services) <u>should not be counted</u> as a unit of outreach. Group services might be defined as “public education” and reported under in Section IV.—Profile of Other Non-Registered Services Supported By Title III]</p> <p>✓Qualifying Unit = Each full hour spent completing related activities</p>

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13. Crime Prevention Services - Efforts to educate citizens about ways to protect their property and persons.	1 Contact	✓Qualifying Unit = TBD upon approval to deliver service
14. Material Aid - Aid in the form of products, goods or food such as assistive devices, clothing, fans, eyeglasses, smoke/carbon dioxide detectors, cleaning supplies, commodities, etc.		✓Qualifying Unit = TBD per approval to deliver service
15. Medical Alert - Providing financial assistance for the installation and/or maintenance of an Emergency Response System (ERS)**	One (1) unit per client per month	**If the agency does not pay the monthly maintenance cost, but instead ONLY covers the cost of the initial installation, the AAA/COA should record 1 unit of service per month each time monthly fees paid by the individual client. ✓Qualifying Unit = 1 Unit per Month per each paid invoice
16. Public Education - A group activity involving contact with several current or potential clients to increase awareness and provide them with formal or informal opportunities to acquire knowledge, experience or skills suited to their own needs.	1 Session	Examples of qualifying activities include providing educational seminars or the lending/showing of educational videos and distributing brochures. ✓Qualifying Unit = Completed session, as scheduled
17. Home Repair / Modifications (IH) - Repairs and/or structural modification/alteration of residence to enable older individuals to maintain, adapt to or prevent unlawful entry to their home, e.g. handrails, wheelchair ramp, doorway widening, porch repair, door lock.	1 Hour (Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input checked="" type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)	❖ Component of In-Home Priority Percentage Requirement §1141.A.1.b. COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require Basic First Aid Certification. ✓Qualifying Unit = Each full hour spent completing related activities
18. Companion Service (formerly Sitter Service) (IH) - A supervisory and companionship service provided in an in-home setting to ensure the health and safety of an individual. It includes observation ¹ , conversation, offering nutrition / medication reminders and light exercise guidance for the individual.		❖ Component of In-Home Priority Percentage Requirement §1141.A.1.b. COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require Basic First Aid Certification ¹ Observation: Notice/watch/listen carefully to participant during time spent receiving the service ✓Qualifying Unit = Each full hour spent completing related activities


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19. Telephoning (IH) - Contacting individuals by phone on a routine basis to provide comfort, help and determine physical status.	1 Contact	❖ Component of In-Home Priority Percentage Requirement §1141.A.1.b. COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require Basic First Aid Certification ✓Qualifying Unit = One completed call *Voice Messages or No answer calls do not qualify
20. Utility Assistance - Providing financial assistance for payment of a utility bill or installation charges in order to keep an older individual in their home.		Qualifying utilities included electric, phone (landline), water, gas, propane. ✓Qualifying Unit = 1 successful payment per account type per person per month
21. Visiting (IH) - Visiting in the home of older individuals to provide comfort, encouragement, listening, fellowship, etc.	1 Hour (Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour ❌ no unit of service. Four (4) 15 min visits = 1 hours ✅ Unit of Service.)	❖ Component of In-Home Priority Percentage Requirement §1141.A.1.b. COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require Basic First Aid Certification ✓Qualifying Unit = Each full hour spent completing related activities
22. Wellness III B - Activities designed to support and/or improve older persons' mental and/or physical well- being. e.g., exercise/physical fitness, health screenings, etc... Effective 7/1/2015: Wellness IIIB services cannot be provided utilizing Title IIID Funds.	1 Unit per Day	❖ Tracking of the benefits of participation are required. i.e. range of motion assessment at the start of the program indicates improvement needed; 3 week follow-up assessment indicates improvement in range of motion ✓Qualifying Unit = TBD per approval to deliver service
23. III B Home Delivered Meals - Provisions, to a qualified individual in his/her place of residence, of a meal which: <ul style="list-style-type: none"> complies with Dietary Guidelines for Americans (published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture); meets all requirements of the Older American Act and State/Local laws; provides a minimum of 33 1/3 percent of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences if one (1) meal served ¹ 	1 Meal* *Available during declared state of emergency or with prior approval, given that funding allows	Meals served under Title III-B Supportive Services may be included in NSIP qualified Home Delivered meal counts, if applicable criteria met (see OAA Title III-C). 1 Refer to Home Delivered Meal (III-C2) to see all applicable additional requirements ✓Qualifying Unit = Every (1) Meal distributed to an eligible recipient

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TITLE III C NUTRITION PROGRAM SERVICES		
<p>24. Congregate Meals - Provision of a meal to an eligible client¹ or other eligible participant², in a congregate setting <u>or as a “Grab and Go” / “To-Go”</u>[^] which:</p> <ul style="list-style-type: none"> • complies with Dietary Guidelines for Americans (DGAs) (published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture); • meets all requirements of the Older American Act and State/Local laws; • provides a minimum of 33 1/3 percent of the dietary reference intakes (DRIs) established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences <u>if one (1) meal served</u>^{3 4 5} <p>25. Home Delivered Meals - Provision, to an eligible homebound client^{6 7}, of a meal served in the home which:</p> <ul style="list-style-type: none"> • complies with the Dietary Guidelines for Americans (DGAs) (published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture); • meets all requirements of the Older American Act and State/Local laws; • provides a minimum of 33 1/3 percent of the dietary reference intakes (DRIs) established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences <u>if one (1) meal served</u>^{3 4 5} <p>[^]The Older Americans Act is inherently flexible for “Grab and Go” and “To-Go” meals. Please use the Title III C1 and C2 Service Delivery Decision Tree for more information on allocation and reporting of service delivery methods.</p>	<p>1 Meal</p> <p>(IIIB & IIIE funding can be used to provide meals during declared state of emergency when applicable and as allowed by ACL/ approved by SUA)</p>	<p><u>APPLIES TO CONGREGATE MEALS SUBSCRIPT</u></p> <p>¹ GOEA P&P §1233.B.1.a.i: Persons aged 60+, and their spouses, regardless of age for spouse; however if spouse under age 60, w/ preference given to clients who are economically/socially needy;</p> <p>² GOEA P&P §1233.B.1.a.ii: handicapped/disabled individuals <60 yrs of age residing in housing facilities occupied primarily by individuals aged 60+ where nutrition services are provided.</p> <p><u>APPLIES TO CONGREGATE AND HOME DELIVERED MEALS SUBSCRIPT</u></p> <p>³ Provides a minimum of 66 and 2/3 percent of the dietary reference intakes (DRIs) established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences <u>for every two (2) meals served together</u>;</p> <p>⁴ Provides 100 percent of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences <u>for every three (3) meals served together</u>;</p> <p>⁵ Although there is no requirement regarding the percentage of the current DRI that an individual meal must provide, the second and third meals shall be balanced and proportional in calories and nutrients.</p> <p><u>APPLIES TO HOME DELIVERED MEALS SUBSCRIPT</u></p> <p>⁶ GOEA P&P §1233.B.2.a.i: Persons aged 60+ who is homebound by reason of illness, incapacitating disability or are otherwise isolated;</p> <p>⁷ GOEA P&P §1233.B.2.a.ii: ...spouse residing w/ eligible recipient, regardless of age or condition of spouse, may also receive a meal per pre-determined criteria determined by AAA, if in best interest of eligible recipient;</p> <p>✓ Qualifying Unit = Every (1) Meal distributed to an eligible recipient Note: Meals provided through means tested programs such as Medicaid Title XIX Waiver Meals or state-funded means tested programs <u>are excluded</u> from NSIP Meal counts.</p>

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<p>26. Nutrition Counseling¹ – Standardized individualized guidance to individuals² at nutritional risk because of their health or nutritional history, dietary intake, medications use or chronic illness, about options and methods for improving their nutrition status.</p>	<p align="center">1 Session per participant</p>	<p>Service must be provided by a Registered Dietician/ Nutritionist (RD or RDN) or Licensed Dietitian/Nutritionist (LDN) ¹Counseling is a one-on-one service by a registered / licensed dietitian/nutritionist (RD/RDN or LDN). ²Counseling provided to Caregiver(s) of individual(s) count as a qualified unit of Nutrition Counseling ✓Qualifying Unit = Each completed One-on-One Session, as scheduled</p>
<p>27. Nutrition Education¹ - A targeted program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information that is consistent with current Dietary Guidelines for Americans and instruction in a group or individual setting by a dietician or individual of comparable expertise.</p>	<p align="center">1 Session</p>	<p>At a minimum, this service must be provided quarterly at all nutrition sites / to homebound older individuals. ¹ Education is considered a ‘group service’; Instruction to participants, caregivers or participants and caregivers in a group or individual setting all count as a qualified unit of Nutrition Education ✓Qualifying Unit = (1) completed Group or Individual Session, as scheduled</p>
<p>TITLE III D HEALTH PROMOTION AND DISEASE PREVENTION (HPDP) SERVICE EVIDENCE-BASED PROGRAMS</p>		
<p>28. Health Promotion & Disease Prevention (HPDP) – Measurable programs/activities related to the prevention and mitigation of the effects of chronic disease, alcohol and substance abuse reduction, smoking cessation, weight loss and control, stress management, falls prevention, physical activity and improved nutrition.</p> <p><i>Effective 7/1/2015, all Title IIID Evidence Based programs must meet the Highest Level Criteria. Refer to TAM #2015-01 Title III D Evidence Based Services Requirements effective 7/1/2015 for further information.</i></p>	<p align="center">TBD*** by SUA per selected program/activity</p> <div align="center">  <p>2015-01 Title IIID - Evidence Based Serv</p> </div>	<p>➤ Selected program/activity must meet ACL/AoA’s definition for an HPDP evidence-based program ***HPDP Programs/Services must be submitted to assigned HCBS Program Monitor for approval prior to implementation. ✓Qualifying Unit = TBD per approval of qualifying program</p>

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TITLE III E NATIONAL FAMILY CAREGIVER (NFCSP) SERVICES		
NFCSP “Information” Reporting Category		
<p>29. NFCSP Public Education - A group activity involving contact with several current or potential caregivers to increase awareness and provide them with formal or informal opportunities to acquire knowledge, experience or skills suited to their own needs and caregiving role</p>	<p>1 Session (A session is typically 15 mins to 1 hour)</p>	<p>Examples of activities that qualify as this service are providing educational seminars or the lending or showing of educational videos, and distributing brochures.</p> <p>✓Qualifying Unit = Each completed session, as scheduled</p>
NFCSP “Assistance” Reporting Category		
<p>30. NFCSP Information & Assistance - A service for caregivers of older individuals or older individuals that are caregivers that:</p> <p>a. Provides an individual with current information on opportunities and services available within their community, including information relating to assistive technology</p> <p>b. assesses the problems and capacities of the individual;</p> <p>c. links the individual to available opportunities and services; and</p> <p>d. to the maximum extent practicable, ensures that the individuals receive the services needed, by establishing adequate follow-up procedures</p>	<p>1 Contact</p>	<p>Sub-steps a. through d. must be completed to earn a qualified unit of NFCSP I&A</p> <p>✓Qualifying Unit = Completion of all sub-steps a. through d.</p> <p>Note: Information and Assistance is an individual, one-on-one contact between a service provider and an elderly consumer. An activity that involves contact with several current or potential elderly consumers is considered a group service and should <u>not</u> be count as a unit of NFCSP I&A. It would instead be considered ‘public education’. Moreover, providing <u>general information</u> to an individual <u>is an administrative function</u> and <u>must not</u> be counted as NFCSP I&A.</p>
<p>31. NFCSP Outreach - One-on-one contacts between a service provider and an elderly individual or their caregiver as the direct result of Interventions initiated by the service provider for the purpose of identifying potential clients and/or their caregivers and encouraging their use of existing services and benefits.</p>	<p>1 Contact</p>	<p>Note: The service units for outreach refer to individual, one-on-one contacts between a service provider and an elderly client or caregiver. An activity that involves a contact with several current or potential clients/care-givers (what is considered group services) should <u>not</u> be counted as a unit of NFCSP Outreach.</p> <p>✓Qualifying Unit = TBD per approval to deliver service</p>
<p>32. NFCSP Case Management - Service of assistance either in the form of access or care coordination, provided to a caregiver, at the direction of the caregiver, in circumstances where the caregiver is experiencing diminished functioning capacities, personal conditions or other characteristics which require the provision of services by formal service providers. Activities of case management include assessing needs, developing care plans, authorizing services, arranging services, coordinating the provision of services among providers, follow-up and reassessment, as required.</p>	<p>1 Hour (Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input checked="" type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<p>COA must conduct pre-employment background checks, National Sex Offender Registry checks and require Basic First Aid Certification to direct deliver this service. The case manager must be trained or experienced.</p> <p>Note: NFCSP Case Management requires an ongoing relationship between caregiver and the case manager. It is not a cursory (hasty) interface designed to facilitate service delivery. Follow-up, periodic reassessment and revision of the status of the caregiver is required.</p> <p>✓Qualifying Unit = Each full hour spent completing related activities</p>

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NFCSP “Counseling and Training” Reporting Category		
<p>33. NFCSP Individual Counseling – Services of a licensed professional designed to increase the caregiver’s capability to care for the qualifying individual by providing short-term training or therapy to develop critical skills.</p>	<p align="center">1 Session (A session is typically 30 mins to 1 hour)</p>	<p>Counseling is a one-on-one activity Person providing this service must be licensed in the specific area in which training or consultation is being provided.</p> <p>✓Qualifying Unit = Each completed session, as scheduled</p>
<p>34. NFCSP Support Groups – A group of persons who meet on a regular, defined basis for relief and reassurance, to share their experiences, strengths, hopes and difficulties, to discuss common problems or life issues and expand upon social resources and knowledge relevant to their caregiver roles so that they may assist one another with making decisions and solving common problems related to their caregiver roles in efforts to enhance coping skills</p>		<p>Support groups are typically informal but must be held on a regularly scheduled basis; may be conducted in person or online.</p> <p>A credentialed facilitator is not required for NFCSP Support Groups service classified in the “NFCSP Counseling and Training” reporting category</p> <p>✓Qualifying Unit = Each completed session, as scheduled</p>
<p>NFCSP “Respite” Reporting Category <i>A minimum of 40% of Title III-E funds must be allocated to Respite services. A maximum of 120 hours per client for all Respite Services can be provided per fiscal year</i></p>		
<p>35. NFCSP Adult Day Care*(R) - Provision of limited personal care services for dependent adults who require care and supervision in a protective out-of-home setting during some portion of a 24-hour day. Care Plan provisions for Adult Day Care typically include a combination of all or some of the following services: out-of-home supervision*, social and recreational activities*, counseling, meals* and/or independent living skills training. <i>GOEA P&P:§1245;Glossary</i></p> <p>*Adult Day Care ONLY – Service Plan <u>MUST</u> include all services denoted above with *</p>	<p align="center">1 Day (One (1) day is equal to eight (8) hours. Partial days reported using two decimal places; e.g. 0.25 hours = 15 min. Four (4) 15 min visits = 1 hour <input type="checkbox"/> no unit of service. Thirty-two (32) 15 min visits = 8 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<ul style="list-style-type: none"> ❖ Component of Respite Percentage Requirement §1245.C.5. ❖ Service provider must have an Adult Day Care license issued by the appropriate licensing department. ❖ Workers who are not licensed professionals or Certified Nursing Assistants (CNAs) must be registered on the Direct Service Registry maintained by the appropriate licensing department. <p>1 Observation: Notice/watch/listen carefully to participant during time spent receiving the service 2 Monitoring: Notice/watch/listen carefully to participant during time spent receiving the service, documenting changes for a defined period of time. 3 Assessment: Estimation or evaluation of the participant’s abilities for the purpose of providing a snapshot of the individuals needs at a particular time in the service process 4 Medication Management: A level of outpatient treatment that involves ensuring that prescribed medications are taken properly (i.e. with or without food, at a designated time, in a designated amount) and the intended outcome from consumption of the medication is achieved. 5 Medication Administration: Applying, dispensing or giving of medicines to participants, as prescribed by a physician</p> <p>✓Qualifying Unit = 8 hours of service</p>

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SERVICES and DEFINITIONS	SERVICE UNIT	ADDITIONAL REQUIREMENT(S)
NFCSP “Respite” Reporting Category cont’d		
<p>36. Adult Day Health Care**^(R) - Provision of limited personal care services for dependent adults who require care and supervision in a protective out-of-home setting during some portion of a 24-hour day. Care Plan provisions for adult day health care typically include a combination of the following services: out-of-home supervision**, home-health aide services**^, rehabilitation, social and recreational activities**, counseling, meals**, and/or independent living skills training. <i>GOEA P&P:§1245;Glossary</i></p> <p>**Adult Day Health Care – Service Plan <u>MUST</u> include services denoted above with ** or **^</p> <p>**^Home-health aide services – activities include the following health care services: rehabilitation, post-acute care, observation¹ & monitoring², assessment³, medication management⁴ and administration⁵, wound care and/or pain management</p>	<p align="center">1 Day</p> <p>(One (1) day is equal to eight (8) hours. Partial days reported using two decimal places; e.g. 0.25 hours = 15 min. Four (4) 15 min visits = 1 hour <input type="checkbox"/> no unit of service. Thirty-two (32) 15 min visits = 8 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<ul style="list-style-type: none"> ❖ Component of Respite Percentage Requirement §1245.C.5. ❖ Service provider must have an Adult Day Care license issued by the appropriate licensing department. ❖ Workers who are not licensed professionals or Certified Nursing Assistants (CNAs) must be registered on the Direct Service Registry maintained by the appropriate licensing department. <p>¹ Observation: Notice/watch/listen carefully to participant during time spent receiving the service ² Monitoring: Notice/watch/listen carefully to participant during time spent receiving the service, documenting changes for a defined period of time. ³ Assessment: Estimation or evaluation of the participant’s abilities for the purpose of providing a snapshot of the individuals needs at a particular time in the service process ⁴ Medication Management: A level of outpatient treatment that involves ensuring that prescribed medications are taken properly (i.e. with or without food, at a designated time, in a designated amount) and the intended outcome from consumption of the medication is achieved. ⁵ Medication Administration: Applying, dispensing or giving of medicines to participants, as prescribed by a physician</p> <p align="center">✓ Qualifying Unit = 8 hours of service</p>
<p>37. NFCSP Group Respite (R) – Established social-model adult day service program designed to provide a temporary break in the tasks of care giving and offer information, education and other supportive services. Includes plan to improve patients’ cognitive and social abilities by providing a secure environment and opportunities to socialize.</p>	<p align="center">1 Hour</p> <p>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<ul style="list-style-type: none"> ❖ Component of Respite Percentage Requirement §1245.C.5. ❖ Refer to additional information shown above <p align="center">✓ Qualifying Unit = Each full hour spent completing related activities</p>
<p>38. NFCSP Individual Care Support (R) – Enables caregivers to choose a family member to provide temporary personal support, care, and companionship in the home of the qualifying individual on a temporary basis.</p>	<p align="center">1 Hour</p> <p>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<ul style="list-style-type: none"> ❖ Component of Respite Percentage Requirement §1245.C.5. <p>The individual chosen to by the caregiver is considered a provider and the employee of the caregiver. The provider /employee may not reside in the household of the care receiver.</p> <p align="center">✓ Qualifying Unit = Each full hour spent completing related activities</p>

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SERVICES and DEFINITIONS	SERVICE UNIT	ADDITIONAL REQUIREMENT(S)
NFCSP “Respite” Reporting Category cont’d		
39. NFCSP In-Home Respite (R) – Temporary care provided in the home of the caregiver or care receiver, affording the caregiver a brief period of relief or rest and time away to do other activities.	1 Hour <small>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input checked="" type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</small>	❖ Component of Respite Percentage Requirement §1245.C.5 . COA must conduct pre-employment background checks, National Sex Offender Registry checks and require Basic First Aid Certification to direct deliver this service. ✓Qualifying Unit = Each full hour spent completing related activities
40. NFCSP Institutional Respite (R) – Temporary, alternative living arrangements for older persons in a hospital, nursing home or other licensed facility on an intermittent, occasional or emergency basis.	1 Hour <small>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input checked="" type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</small>	❖ Component of Respite Percentage Requirement §1245.C.5 . Service provider must be licensed by the appropriate licensing department. §1245.C.5 . ✓Qualifying Unit = Each full hour spent competing related activities
NFCSP “Supplemental Services” Reporting Category AAAs may not allocate more than 20% of Title III-E funds to Supplemental Services, (unless a waiver has been granted). AAAs may fund Supplemental Services using non-Title III funds upon approval		
41. NFCSP Material Aid (S) – Aid to Caregivers in the form of products, goods or food such as assistive devices, clothing, fans, eyeglasses, smoke/carbon dioxide detectors, cleaning supplies, commodities, etc. provided to assist caregivers in their caregiving role.	1 Contact	❖ Component of Supplemental Percentage Requirement §1245.C.4 . ✓Qualifying Unit = TBD per approval to deliver service
42. NFCSP Personal Care (S) – A complementary service for Caregivers through which supervision and assistance with eating, dressing, medication, personal appearance, bathing, toileting, transferring in and out of bed/chair or walking is provided to the caregivers’ qualifying individual, under the direction of a licensed health professional.	1 Hour <small>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input checked="" type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</small>	❖ Component of Supplemental Percentage Requirement §1245.C.4 . If the AAA subcontracts this service to another entity, with the exception of a COA, the service provider must be licensed as a Personal Care Agency by the appropriate licensing department. COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require Basic First Aid Certification. ✓Qualifying Unit = Each full hour spent completing related activities
43. NFCSP Companion Service (formerly Sitter Service) (S) – A complementary supervisory and companion service for Caregivers provided in a home setting to ensure the health and safety of the Caregiver’s qualifying individual. It includes observing, conversing, providing food for the qualifying individual, etc.	1 Hour <small>(Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min. Two (2) 15 min visits = 1/2 hour <input checked="" type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</small>	❖ Component of Supplemental Percentage Requirement §1245.C.4 . COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require Basic First Aid Certification. ✓Qualifying Unit = Each full hour spent completing related activities

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SERVICES and DEFINITIONS	SERVICE UNIT	ADDITIONAL REQUIREMENT(S)
NFCSP “Supplemental Services” Reporting Category cont’d		
<p>44. NFCSP Chore (S) – Caregiver assistance provided in the form of various maintenance activities inside and around the outside of the home such as lawn cutting, yard clean-ups, replacing fuses, light bulbs, electric plugs, frayed cords, door locks, installing screens and storm windows, weather stripping around doors, replacing broken windowpanes, or replacing light bulbs.</p>	<p>1 Hour (Partial hour reported to two decimal places, e.g. 0.25 hours = 15 min Two (2) 15 min visits = 1/2 hour <input type="checkbox"/> no unit of service. Four (4) 15 min visits = 1 hours <input checked="" type="checkbox"/> Unit of Service.)</p>	<p>❖ Component of Supplemental Percentage Requirement §1245.C.4. COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require Basic First Aid Certification. ✓Qualifying Unit = Each full hour spent completing related activities</p>
<p>45. NFCSP Home Repair / Modifications (S) – Services designed to enable older individuals to maintain their homes, adapt homes to meet needs or prevent unlawful entry to residence through work such as structural or accessible modification, alterations or repairs e.g. handrails, ramps, door locks, electrical fixtures, appliances.</p>		<p>❖ Component of Supplemental Percentage Requirement §1245.C.4. & §1245.B Service is capped at \$150 per person COA must conduct pre-employment background checks, National Sex Offender Registry checks, and require a Basic First Aid Certification. ✓Qualifying Unit = Each full hour spent completing related activities</p>
Additional NFCSP Services		
<p>46. NFCSP Home Delivered Meals - Provisions, to a qualified individual in his/her place of residence, of a meal which:</p> <ul style="list-style-type: none"> • complies with Dietary Guidelines for Americans (published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture); • meets all requirements of the Older American Act and State/Local laws; • provides a minimum of 33 1/3 percent of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences if one (1) meal served ¹ 	<p>1 Meal Available during declared state of emergency or with prior approval, given that funding allows</p>	<p>Meals served under Title III-E supplemental services may be included in NSIP qualified Home Delivered meal counts, if applicable criteria met (see OAA Title III-C). ¹ Refer to Home Delivered Meal (III-C2) to see all applicable additional requirements ✓Qualifying Unit = Every (1) Meal distributed to an eligible recipient</p>

Taxonomy information updated using the reference sources embedded below:



Title_III_State_Performance_Report_App



State_Program_Performance_Report_Att



GOEA Policy Manual.pdf



Governor’s Office of Elderly Affairs, SUA in partnership with



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